



May 3, 2023

Dear Brad and members of the Arts and Sciences Curriculum Committee:

Since 1980, with approval from the Ohio Department of Higher Education, The Ohio State University has offered the Associate of Arts (AA) degree to students who attend (or attended) one of the four regional campuses (Lima, Mansfield, Marion, Newark). As degrees must be awarded by a college and the “core” of the A.A. degree is grounded in the liberal arts (essentially a subset of the General Education requirements), the AA degrees are approved and awarded by the College of Arts and Sciences.

Because the core of the AA curriculum is grounded in the General Education (GE), it is incumbent upon us to review and revise the requirements whenever the GE is revised. The most recent revision occurred at the time of semester conversion, and the documents containing that approved revision are attached.

Also attached are newly-proposed revisions to the requirements, based on Ohio State’s new GE. The requirements have more specificity than the previous versions (for example, requiring both a Literary, Visual and Performing Arts course and an Historical and Cultural Studies course, rather than simply requiring “Arts and Humanities” course work), but they also attempt to align with the recently-revised Ohio Transfer module (OT36) by retaining the allowance for two social science and two natural science courses, since the OT36 requires two courses in each of those areas. The requirement for a Race, Ethnicity and Gender Diversity course has been added, along with the flexibility to include Theme courses and embedded literacies in writing and data analysis should such courses have been taken. Additionally, we have retained the option to include world language courses in the core (even though it is no longer considered part of the GE), as such course work is integral to the liberal arts at Ohio State.

We present this proposed revision to the AA degree for consideration and approval by the Arts and Sciences Curriculum Committee.

Sincerely,

Andrew Martin  
Associate Dean for Undergraduate Education

Mary Ellen Jenkins  
Assistant Dean and College Secretary

## PROPOSED REVISION - Requirements for the Associate of Arts Degree

*Proposed May 2023, to be effective Autumn 2023*

The College of Arts and Sciences Associate of Arts (AA) degree is available to undergraduate students who have attended or are attending the Lima, Mansfield, Marion, and Newark campuses and have met the requirements listed below. The degree is not awarded to students who have not completed at least 15 credit hours of course work on one or more of these regional campuses.

### TOTAL HOURS

Candidates for the AA degree must complete a minimum of 60 hours as specified below. Remedial course work, repeat course work, and more than 8 technical hours cannot count toward this total.

#### Residency Requirement

Candidates for the degree must complete:

- At least 20 of the last 30 credit hours of course work at The Ohio State University;
- At least 15 of the required 60 credit hours on a regional campus;
- A minimum of three credit hours in regular course enrollment at Ohio State during Summer Quarter 1980 or thereafter.

#### Remedial Course Work

- Quarter courses below the 100 level; semester courses below the 1100 level; and
- English 100.01, 100.02, 109.01, 109.02, and 1109; and
- Mathematics 100, 102, and 103.

#### Repeated course work

Repeated courses count only once.

#### Technical transfer credit

A maximum of 8 credit hours of technical credit may be applied toward the degree.

### CORE REQUIREMENTS

A core of 33 credit hours selected from the General Education approved course lists, distributed as outlined below (adhering to a minimum and maximum hour distribution in each area), with no overlap between areas is required. (Note: an indication of 3 hours means only one course from that area can count in the core.) Course work graded Pass/Non-Pass cannot count in the core (but up to 20 hours may count in electives). Students planning to pursue a baccalaureate degree after receiving the AA should select the General Education core courses with that baccalaureate program in mind.

#### Writing Skills

*3-6 semester hours*

One course from the approved Writing and Information Literacy (WIL) course list is **required**. Additionally, a course that fulfills the Embedded Literacy writing requirement may count.

#### Mathematical and Quantitative Reasoning or Data Analysis

*3 semester hours*

At least one course from the approved course list is **required**. (Note that Mathematics 105, 106, 107, 108, 109, 110, 1125, 1126, 1165, 1166, and 2167 may also be counted here.) Additionally, a course that fulfills the Embedded Literacy data analysis requirement may count.

#### Natural Science

*4-8 semester hours*

Select at least one course from the approved course list. A course with a lab/experiential component is **required**.

**Social Science** **3-6 semester hours**

Select at least one course from the approved course list.

**Literary, Visual, and Performing Arts** **3 semester hours**

Select one course from the approved course list.

**Historical and Cultural Studies** **3 semester hours**

Select one course from the approved course list.

**Race, Ethnicity and Gender Diversity** **3 semester hours**

Select one course from the approved course list.

**Thematic Pathways** **0-12 semester hours**

Courses in this area are not required but can count if additional hours are needed to reach the 33 minimum for the core. Select courses from the approved course lists.

**World Language** **0-12 semester hours**

Courses in this area are not required but can count if additional hours are needed to reach the 33 minimum for the core. (Note that world language course work is not part of the university's General Education and is a degree requirement for only a few colleges. Students who are planning to pursue a baccalaureate degree should consult with their academic advisor before enrolling in this course work.)

## **ELECTIVES**

In addition to the General Education core, a minimum of 27 hours of further course work is required for the AA degree. This can be any course work approved by the university as degree hours.

## **CUMULATIVE POINT-HOUR RATIO**

A cumulative point-hour ratio of at least 2.00 on all work attempted at Ohio State is required at the time of the completion of all other requirements.

## **APPLICATIONS FOR THE DEGREE**

### **Restrictions**

- The AA degree will not be awarded to anyone who has received a baccalaureate, a graduate, or a professional degree from an accredited institution.
- Application must be made within four years after the requirements have been completed, assuming no other degrees have been awarded in the interim.

### **Where and when to file**

- Candidates for the degree must file an application with a regional campus academic advisor. Columbus campus advisors are not authorized to accept AA applications.
- Applications must be filed by the published deadline for the term in which the student intends to receive the diploma.

## **APPROVAL OF THE APPLICATION**

After the regional campus advisor screens the application for eligibility and obtains the signature of the dean and director of the campus (or a designee), the application will be forwarded to the Arts and Sciences degree certification/graduation services coordinator for final approval.

**Draft – Proposed Revisions**  
**Summary of Requirements and Guidelines**  
**For the Associate of Arts (AA) Degree**  
*Proposed May 2023, to be effective Autumn 2023*

## REQUIREMENTS

1. At least 60 semester hours of University credit must be earned.
  - a. A maximum of 8 semester hours of technical credit may be applied to the 60-hour requirement.
  - b. Remedial courses (English 040, 050, 051, 052, 053, 060, 100.01, 100.02, 109.01, 109.02, and 1109; Mathematics 040, 050, 075, 076, 100, 102, 103, 1050, and 1075; Speech and Hearing Science 035 and 040) and credit hours earned in repeated course work do not count toward the minimum hours needed for the AA degree.
2. A core of 33 semester hours in General Education course work must be completed. This course work is distributed as follows, with no overlap between areas, adhering to the minimum/maximum criteria of each area: Writing Skills (3-6); Mathematical and Quantitative Reasoning or Data Analysis (3-6); Natural Science (4-8); Social Science (3-6); Literary, Visual and Performing Arts (3); Historical and Cultural Studies (3); Race, Ethnicity and Gender Diversity (3); Thematic Pathways (0-12); and World Languages (0-12). The Pass/Non-pass option may not be used for any of the 33 hours of core courses. Students should discuss any use of the Pass/Non-pass option with their advisor.

Courses used to satisfy the Natural Science; Social Science; Literary, Visual and Performing Arts; Historical and Cultural Studies; Race, Ethnicity and Gender Diversity; and Thematic Pathways components must be chosen from the list of courses approved for the University's General Education program. Courses applicable to the Mathematical and Quantitative Reasoning or Data Analysis area include any of the courses approved for that component of the General Education program, plus Mathematics 105, 106, 107, 108, 109, 110, 1125, 1126, 1165, 1166, and 2167.

Not all General Education courses are appropriate for all baccalaureate programs, as some programs have prerequisites that can only be filled with specific courses. Additionally, only a few baccalaureate programs require World Language course work. Therefore, students who intend to pursue a baccalaureate degree at Ohio State should consult with their academic advisor, to ensure they select courses that are applicable to the AA degree and their chosen baccalaureate program.

3. A cumulative point-hour ratio of at least 2.0 must be earned on all work attempted at Ohio State at the time of completion of all other requirements.
4. Twenty of the last 30 credit hours must be earned through regular course enrollment at Ohio State (residency requirement).
5. At least 15 of the required 60 semester credit hours must be completed on a regional campus (residency requirement).
6. A student must complete a minimum of three credit hours in regular course enrollment at Ohio State during Summer Quarter 1980, or thereafter.
7. Returning students who have attended other colleges or universities must submit official transcripts to the admissions office for evaluation before the application can be approved.

**SPECIAL NOTICE**

The AA degree will not be granted after a student has been awarded a bachelor's, a graduate, or a professional degree from an accredited institution.

**WHERE TO FILE**

A student must file the application for the AA degree with an academic advisor at their regional campus.

**DEADLINE DATES FOR FILING**

To be eligible to receive the AA degree at the end of any term, a student must file the application by the published deadline for that term. Applications not filed by this date will delay receipt of the degree to the following term.

**TIME LIMIT FOR FILING**

Applications must be filed within four years after all requirements for the AA degree have been completed, assuming no other degrees have been awarded in the interim.

**FINAL APPROVAL OF APPLICATION**

The application will be screened and authorized for final approval by the dean and director (or designee) of the regional campus and the degree certification/graduation services coordinator for the College of Arts and Sciences on the Columbus campus.

## **Semester Requirements for the Associate of Arts Degree Effective Summer 2012**

The College of Arts and Sciences Associate of Arts (AA) degree is available to undergraduate students who have attended or are attending the Lima, Mansfield, Marion, or Newark campuses and have met the requirements listed below. The degree is not awarded to students who have not completed at least 15 credit hours of course work on one or more of the regional campuses.

### **Total Hours**

Candidates for the AA degree must complete a minimum of 60 hours as specified below. Remedial course work and other courses listed in the *Course Offerings Bulletin* as not counting toward the baccalaureate degree, repeat course work, and more than 8 technical special hours will not be counted toward this total.

### Residency Requirement

Candidates for the degree must complete

- At least 20 of the last 30 credit hours of course work at The Ohio State University
- At least 15 of the required 60 credit hours on a regional campus
- A minimum of three credit hours in regular course enrollment at Ohio State during Summer Quarter 1980 or thereafter.

### Remedial Course Work

- Quarter courses below the 100 level; semester courses below the 1100 level
- English 100.01 , 100.02, 109.01, 109.02, and 1109
- Mathematics 100, 102, and 103

### Repeated course work

Repeated courses count only once

### Technical special credit

A maximum of 8 credit hours of technical special credit may be applied toward the degree

### **Mathematics placement level or course work**

Mathematics Placement Level R or credit for Mathematics 1075 or above is required. (Mathematics 180, taken under quarters, will not fulfill this requirement.)

### **GE core courses**

A core of 33 credit hours selected from the General Education course list distributed as follows, with no overlap between areas (note the minimum and maximum distribution) is required. Course work graded Pass/Non-Pass cannot count on the core. If you decide to pursue a baccalaureate degree after receiving the AA, you will have to fulfill the General Education requirements of the unit granting that particular degree and should, therefore, select your General Education core courses with that baccalaureate program in mind.

Writing and Related Skills 3-6

English 1110.01 or 1110.02 or 1110.03 **required** (3)  
An approved General Education Second Writing Course (2367)

Quantitative/Logical Skills 3-6

Select from the General Education lists for the BA. Mathematics 105, 106, 107, 108, 109, 110, 1125, 1126, 1165, 1166, and 2167 may also be counted here.

Natural Science 6-15

Select from the General Education lists for the BA or BS.

Social Science 6-9

Select from the General Education list for the BA.

Arts and Humanities 6-9

Select from the General Education list for the BA.

Foreign Language 0-12

Any courses approved under the General Education language requirement for the BA

**Electives**

In addition to the General Education core, a minimum of 27 hours of further course work is required for the AA degree.

**Cumulative point-hour ratio**

A cumulative point-hour ratio of at least 2.00 on all work attempted at Ohio State is required at the time of, or after, the completion of all other requirements.

**Applications for the degree**

Restrictions

- The AA degree will not be awarded to anyone who has received a baccalaureate or a professional degree from an accredited institution.
- Application must be made within four years after the requirements have been completed, assuming no other degrees have been awarded in the interim.

Where and when to file

- Candidates for the degree must file an application in person with a regional campus academic advisor. Columbus campus advisors are not authorized to accept AA applications
- Applications must be filed by Friday of the tenth week of the semester or the eighth week of the term in which the student intends to receive the diploma.

**Approval of the application**

After the regional campus advisor screens the application for eligibility and obtains the signature of the dean and director of the campus (or a designee), the application will be forwarded to the Arts and Sciences degree certification/graduation services coordinator for final approval.

**Summary of Degree Requirements and Guidelines  
For the Associate of Arts (AA) Degree  
Effective Summer 2012**

**REQUIREMENTS**

1. At least 60 semester hours of University credit.
  - a. All admission conditions courses must be completed before the AA degree can be received. (Admission conditions will no longer be assessed for students who enter the university in or after summer 2012.)
  - b. A maximum of 8 semester hours of technical credit may be applied to the 60-hour requirement.
  - c. Remedial courses, including English 040,050,051,052,053,060,100.01,100.02, 109.01, 109.02, and 1109; Mathematics 040, 050,075,076,100,102, 103, and 1075; Speech and Hearing Science 035 and 040; and credit hours earned in repeated course work do not count toward the maximum hours needed for the AA degree.
2. Placement level “R” on the mathematics placement exam, or credit for Mathematics 075, 076, or 1075 or above.
3. A core of 33 semester hours distributed as follows, with no overlap between areas, adhering to the minimum/maximum criteria of each area: Writing and Related Skills (3-6), Quantitative and Logical Skills (3-6), Natural Science (6-15), Social Science (6-9), Arts and Humanities (6-9), and Foreign Language (0-12). The Pass/Non-pass option may not be used for any of the 33 hours of courses. Students should discuss any use of the Pass/Non-pass option with their adviser.

Courses used to satisfy the Natural Science, Social Science, and Arts and Humanities components must be chosen from the list of courses approved for the University’s General Education program. Courses applicable to the Quantitative and Logical skills area include any of the courses acceptable to that component of the baccalaureate requirements for the Colleges of the Arts and Sciences, plus Mathematics 105, 106, 107, 108, 109, 110, 1125, 1126, 1165, 1166, and 2167.

Not all General Education courses are appropriate to or acceptable for all baccalaureate programs. Students who intend to pursue a baccalaureate degree at Ohio State should carefully select courses that are applicable to the AA degree and their chosen baccalaureate program. Questions concerning General Education credit should be directed to the appropriate college office.

4. A cumulative point-hour ratio of at least 2.0 on all work attempted at OSU at the time of, or at the completion of, all other requirements.
5. Twenty of the last 30 credit hours must be earned through regular course enrollment at The Ohio State University (residency requirement).
6. At least 15 of the required 60 semester credit hours must be completed on a regional campus (residency requirement).
7. A student must complete a minimum of three credit hours in regular course enrollment at OSU during Summer Quarter 1980, or thereafter.
8. Returning students who have attended other colleges or universities must submit official transcripts to the admissions office for evaluation before the application can be approved.

**SPECIAL NOTICE**

The Associate of Arts degree will not be granted after the student has been awarded a bachelor’s or a professional degree from an accredited institution.

**WHERE TO FILE**

You must file your application at the advising office of your regional campus.



**DEADLINE DATES FOR FILING**

To be eligible to receive the AA degree at the end of any semester, you must file an application before the tenth Friday of that semester. Applications filed later may delay your receiving the diploma. Students graduating in a summer term must file an application no later than Friday of the eighth week of the term.

**TIME LIMIT FOR FILING**

Applications may be filed within four years after all requirements for the AA degree have been completed, assuming no other degrees have been awarded in the interim.

**FINAL APPROVAL OF APPLICATION**

Your application will be screened and authorized for final approval by the Dean and Director of your regional campus and the Secretary for the College of Arts and Sciences.